

-JOB POSTING NOTICE (EOE)-

CLOSING DATE: 11/02/15 (4:30 PM)

STATE JOB TITLE: CORRECTIONAL OFFICER II			STATE JOB CLASS: JD35	
BAND: 04	SALARY RANGE	\$ 026139 - \$ 048361	SPECIAL INCENTIVE: YES	
LEVEL: D	SALARY RANGE	\$ 029408 - \$ 046527	SCEIS POSITION #:	61020812

DESCRIPTION OF DUTIES:

UNDER THE SUPERVISION OF THE ENVIRONMENTAL HEALTH & SAFETY OFFICER (EHSO), SERVES AS THE COMPLIANCE SERGEANT. COORDINATES ANNUAL REVIEWS OF POLICIES, POST ORDERS & INSTITUTIONAL PLANS; MONITORS, INSPECTS AND REVIEWS INSTITUTIONAL OPERATIONS (REPORTS, FORMS, LOGBOOKS, ETC.) PERFORMS WEEKLY/MONTHLY INSPECTIONS AND AUDITS IN A MEDIUM SECURITY FACILITY. OTHER DUTIES AS ASSIGNED.

COMMENTS:

SHIFT/WORK ASSIGNMENT SUBJECT TO CHANGE.